



***The Village of Biscayne Park***

600 NE 114th St., Biscayne Park, FL 33161  
Telephone: 305 899 8000 Facsimile: 305 891 7241

**AGENDA  
REGULAR COMMISSION MEETING  
TUESDAY, DECEMBER 7, 2021 – 7:00 PM**

**Tuesday, December 07, 2021 at 7:00 pm. Log Cabin, 640 NE 114th Street, Biscayne Park, FL 33161 Zoom Meeting ID: 868 6620 3819 <https://us06web.zoom.us/j/86866203819>**

**1. Call to Order**

**2. Roll Call**

Mayor O'Halpin  
Vice-Mayor Hamelburg  
Commissioner Gonzalez  
Commissioner Kennedy  
Commissioner Samaria

**3. Pledge of Allegiance**

**4. Additions, Deletions or Withdrawals to the Agenda**

*At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.*

**5. Presentations**

5.a [NE 6 Avenue Traffic Enforcement Plan  
Holiday Traffic Operational Plan.docx](#)

5.b [Nomination of Vice-Mayor](#)

Village Clerk respectfully requests that Commissioner MacDonald Kennedy be nominated for the office of Vice-Mayor from December 2021 to May 2021.

**6. Public Comments**

**7. Commission Reply to Comments**

**8. Reports**

- Village Commission
- Village Boards
- Village Attorney
- Village Manager

**9. Consent Agenda**

- 9.a [Consent Agenda- Commission Minutes](#)  
[Regular Commission Meeting Minutes - 11-2-2021.docx](#)  
[Special Commission Minutes 11 17 2021.pdf](#)

9.b [Consent Agenda- Board Minutes](#)

[Code Compliance Board- 09 22 2021](#)  
[Code Compliance Board- 10 21 2021](#)  
[Park & Parkways Board- 10 21 2021](#)  
[Planning & Zoning Board- 09 13 2021](#)  
[Planning & Zoning Board- 09 20 2021](#)  
[Planning & Zoning Board- 10 04 2021](#)  
[Planning & Zoning Board- 10 18 2021](#)  
[Planning & Zoning Board- 11 01 2021](#)

[Code Compliance signed minutes 9-22.pdf](#)  
[Code Compliance Signed Minutes - 10-12-21.pdf](#)  
[Minutes Park & Parkways October 21 2021 signed \(1\).pdf](#)  
[P & Z Signed and Approved Minutes\\_09-13-2021.pdf](#)  
[P & Z Signed and Approved Minutes\\_09-20-2021.pdf](#)  
[P & Z Signed and Approved Minutes\\_10-04-2021.pdf](#)  
[P & Z Signed and Approved Minutes\\_10-18-2021.pdf](#)  
[P & Z Signed and Approved Minutes\\_11-01-2021.pdf](#)

- 9.c [Resolution No.2021-62 Renewal of the Turf and Landscape Maintenance Joint Participation Agreement.](#)

RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK  
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE RENEWAL FOR THE TURF  
AND LANDSCAPE MAINTENANCE JOINT PARTICIPATION AGREEMENT BETWEEN THE  
FLORIDA DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BISCAYNE PARK;  
AND PROVIDING FOR AN EFFECTIVE DATE.

[ASG64-R2 - Contract Renewal.pdf](#)  
[RESO 2021- 62 FDOT Landscape Maintenance NE 6 Avenue.pdf](#)

- 9.d [Resolution No. 2021-63 Sale of Surplus Vehicles](#)

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK,  
FLORIDA DECLARING VILLAGE VEHICLES AS SURPLUS PROPERTY AND GRANTING  
THE VILLAGE MANAGER AUTHORIZATION TO SELL SAID SURPLUS THROUGH BIDERA  
AUCTIONS; PROVIDING FOR AN EFFECTIVE DATE.

[RESO 2021-63 Sale Surplus Vehicles.pdf](#)

## 10. **Ordinance**

- 10.a [Ordinance 2021-13 Amending Off- Street Parking Requirements Second Reading](#)

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AMENDING SECTION 5.6 "OFF-STREET PARKING" OF CHAPTER 5 "TRANSPORTATION" OF THE BISCAYNE PARK LAND DEVELOPMENT CODE PROVIDING FOR AMORTIZATION OF NONCONFORMITIES; AMENDING THE MINIMUM OFF-STREET PARKING REQUIREMENTS FOR RESIDENT PARKING; ELIMINATING MINIMUM OFF-STREET PARKING REQUIREMENTS FOR VISITOR PARKING; LIMITING APPROVED PARKING SURFACES TO ONLY FORTY PERCENT (40%) OF THE FRONT YARD, AND REQUIRING THAT THE REMAINDER OF THE FRONT YARD CONSIST OF LANDSCAPING AND GREEN AREA; REQUIRING THAT ALL PARKING SURFACES SHALL BE OF ONE MATERIAL OR OF UNIFIED DESIGN THROUGHOUT; AMENDING AND CLARIFYING THE ALLOWABLE MATERIALS FOR PARKING SURFACES; PROVIDING THAT CONCRETE PARKING SURFACES CAN BE PAINTED SUBJECT TO THE LIMITATIONS SET FORTH THEREIN; PROHIBITING WHEELSTOPS IN SINGLE-FAMILY AND DUPLEX DWELLINGS; PROVIDING FOR DRAINAGE AND MAINTENANCE REQUIREMENTS; REQUIRING THAT ANY IMPROVEMENTS TO FIFTY PERCENT (50%) OR MORE OF A PARKING SURFACE SHALL REQUIRE THAT THE ENTIRE PARKING SURFACE BE IMPROVED; PROVIDING FOR INCLUSION IN THE CODE AND SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

[Proposed\\_Ordinance\\_Amending\\_Off\\_Street\\_Parking\\_requirements\\_-\\_Second\\_Reading\\_-\\_changes\\_from\\_11.2.21\(3\).docx](#)  
[Notice of Public Hearing Ord No 2021-13.pdf](#)

**11. Public Comments on Ordinance 2021-13**

**12. Resolutions**

**12.a RESO NO 2021-64Â APPROVING COLOR PALETTE FOR PAINTING, STAINING, OR OTHERWISE COLORIZING CONCRETE PARKING SURFACES**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING APPROVING A COLOR PALETTE FOR PAINTING, STAINING, OR OTHERWISE COLORIZING CONCRETE PARKING SURFACES IN ACCORDANCE WITH ORDINANCE NUMBER 2021-13; AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

[RESO 2021 -64 Approving Driveway Colors.pdf](#)

**12.b RESOLUTION 2021-65 COMMISSION MEETING DATES FOR 2022**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, ESTABLISHING THE REGULAR COMMISSION MEETING SCHEDULE FOR 2022; PROVIDING FOR AN EFFECTIVE DATE.

[2022\\_Calendar\\_Commission\\_Meeting\\_Schedule.pdf](#)  
[RESO 2021 - Approving 2022 Commission Meeting Dates.pdf](#)

**12.c RESOLUTION NO. 2021-66 SCANNING, INDEXING, IMAGING AND MEDIA CONVERSION SERVICES**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK,

FLORIDA, APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND ACCESS INFORMATION MANAGEMENT CORPORATION D/B/A ACCESS, FOR RECORDS SCANNING, INDEXING, IMAGING AND MEDIA CONVERSION SERVICES, UTILIZING THE PRICING, TERMS, AND CONDITIONS OF THE CITY OF HOLLYWOOD AGREEMENT, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTEEN THOUSAND DOLLARS (\$116,000.00); AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

[Access Agreement - Scanning Services.pdf](#)  
[City of Hollywood Commercial Records Management F4483-14-RD.pdf](#)  
[Acquisition Letter IDD April 20 2020.pdf](#)  
[Village of Biscayne Park Quote Access v3.pdf](#)  
[RESO 2021 -66 Approving Access agreement.pdf](#)

**12.d RESOLUTION NO. 2021-67-COLLECTIVE BARGAINING AGREEMENT**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND INTERNATIONAL UNION PAINTERS AND ALLIED TRADES ("IUPAT"), ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE MAYOR AND THE VILLAGE MANAGER TO EXECUTE SAID AGREEMENT; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR AN EFFECTIVE DATE.

[Village Biscayne Park Proposal Redline Articles](#)  
[Village Biscayne Park CBA 2021-2024 -Finalized.pdf](#)  
[RESO 2021 - Approving IUPAT CBA.pdf](#)

**13. Discussion - Old Business**

- 13.a [Discussion -Swale/ROW Continuing Discussion](#)  
[P&Z - Driveway and Swale Comments 08 16 2021.pdf](#)  
[ECOLOGY - swale discussion points.pdf](#)  
[HAMELBURG-534-Landscaping and objects in the swale area of ROW.pdf](#)  
[KENNEDY - Discussion on SWALES - ROWs.pdf](#)  
[KENNEDY - BP Codes re Swales and Rights-of-Way.pdf](#)  
[Commissioner Samaria-landscape\\_pictures.pdf](#)
- 13.b [Discussion - Short Term Vacation Rentals \(AirBnB\)](#)  
[NBV-2019-06-11\\_-\\_Regular\\_Village\\_Commission\\_Meeting\\_Agenda\\_Packet\\_-\\_Addendum\\_No.\\_1.pdf](#)  
[Miami-Dade County - Sec.\\_33\\_28.\\_\\_\\_\\_Vacation\\_Rentals.pdf](#)  
[FL LEAGUE OF CITIES - short term rental.pdf](#)

**14. Discussion - New Business**

**14.a Land Development Code Sector C: Zoning, Min. Lot Sizes, & Other Topics**

I'm asking the commission to hold a first discussion on this topic tonight. I have also asked Valerie to present a primer on the topics of village sectors, zoning, lot sizes and other related topics so we understand our ability to impact density in Biscayne Park. After our discussion, we

can decide if and when we will take next steps regarding Sector C.

[PZ Memo re Sector C.pdf](#)

14.b [Vice-Mayor Selection](#)

**15. Request for Placement of Items on Next Meeting Agenda**

**16. Announcements**

**17. Adjournment**

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

Village of Biscayne Park - meeting of December 07, 2021 at 7:00 pm at the Log Cabin - 640 NE 114th Street, Biscayne Park, FL 33161

Members of the public may also use Zoom to view and participate in the meeting online. Zoom is a cloud platform for video and audio conferencing, collaboration, chat and webinars across mobile devices, laptops, desktops, telephones and room systems.

Anyone who wishes to provide public comment will be able to do so by participating in the Village Commission meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized, per the instructions below, or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov).

To access the Zoom Virtual Public Meeting of December 07, 2021 at 7:00 pm, you have the following options:

Download the "Zoom Client for Meetings" to your computer or laptop here: <https://zoom.us> and click on Join a Meeting.

If you are using a tablet or smartphone, download zoom from the device's app store. When prompted to join a meeting, enter the meeting ID: 898 0152 7138. Use the link below to join the meeting.

<https://us06web.zoom.us/j/89801527138>

to attend electronically and watch the meeting by computer, tablet or smartphone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions, please email [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov)
2. For questions connecting to the meeting, please call 305-899-8000 Ext.5

You may access the audio from your phone by dialing: 305-893-4427. When the Meeting ID is requested, enter 898 0152 7138 followed by # key. When asked for a participant ID, press # key.

If you would like to speak during public comment, please press \*9 on your phone to activate the "raise your hand" feature of Zoom.

**Comments will be limited to three (3) minutes.**